

## **Minutes of the 2025 Annual General Meeting**

Minutes of the AGM of the Bourne End (Bucks) Community Association held at the Community Centre, Wakeman Road, Bourne End, at 7.30pm on 4 June 2025

### **Present:**

Diane Hall        Hon Secretary

Trevor Quantrill    Hon Treasurer

Tracy Greenfield, Lindsey Thomas, Linda Laurance, Clive Bourne, Rose Start, Jenny Hardwick, Jim Cormack, Pauline Bourne, David Whittaker, Martin Donlan, Lin Ives, Simon Ayling, Karyn Emmett, Sophie Perfect, Miriam Blazey, Elizabeth Payne, Angela Green, John Marsh, Mike Seaton, Linda Stephenson, Gill Burston, Bill Hudson, Mike Appleyard, Carolyn Judge, Barrie Penfold, Evaline King, Paul Hurley, Robert King, Fran Poulsen, Barrie Thomas, Angela Tant, Elaine Baudouin

### **Apologies**

Sue Wagner, Roger Wort, Liz Hutton, Roger Gould, Karen Larkin, Myra Hurley, Mike Judge

In the absence of Myra Hurley (Vice Chair) Diane Hall welcomed everyone to the meeting and thanked them for attending. With 34 people present, we were quorate and the meeting could go ahead.

#### **1. Minutes of the Annual General Meeting held on 5 June 2024**

No changes were required.

Proposed by Clive Bourne and Seconded by Bill Hudson, all in agreement.

#### **2. Presentation of Annual Report for 2024.**

Diane Hall read out part of the Annual Report which could be found in full in the

AGM pack. For the future, there are plans to make the Centre more accessible for people with special needs and it is hoped to get a grant from the Parish Council. In order to make these changes, permission is required from the landlords, Bucks County Council, which will be requested once plans have been drawn up.

#### **3. Presentation of Accounts for 2024**

Trevor Quantrill went through the figures on page 28 of the AGM pack, and also gave an explanation regarding irrecoverable VAT. Trevor would have been happy to answer any questions had there been any. Full details of the accounts were available in the AGM pack.

The report was adopted nem con.

Proposed by Linda Laurance and seconded by Jim Cormack.

#### **4. Resignation of the Officers of the Association.**

## 5. Election of the Officers of the Association

At this stage, Clive Bourne took over the running of the meeting. He started by offering a huge thank you to Diane and Trevor for all the work they had put in over the last year; this of course, included Myra.

The members below were duly elected:

President - No names had been put forward, a discussion took place on who might be a suitable person to take on this role.

Both Diane and Trevor had agreed to stand again as Hon Secretary and Hon Treasurer, Trevor stated this would be his last year, having held the post for 10 years.

Honorary Secretary - Diane Hall  
Proposed by David Whittaker and Seconded by Bob King  
All voted in favour.

Honorary Treasurer - Trevor Quantrill  
Proposed by Bill Hudson and Seconded by Liz Payne  
All voted in favour

## 6. Acceptance of Members to Serve on Council.

It was agreed to vote en bloc for Council Members and Affiliates.

## 7. Section Representatives to Council

Angling	Tba
BE Musical Players	Tba
Chess	Mr R de Coverley
Darts	Mr C Bourne
Forum Players	Tba
Petanque	Mr P Webb
Short Mat Bowls	Mr W Hudson
Wedmorn Badminton	Ms D Hall

## 8. Statutory Authorities

Buckinghamshire Council	Tba
Wooburn and Bourne End Parish Council	Mr T Bingham

## 9. Affiliated Group Nominations to Serve on the Council

1. Bourne End & District U3A	Mr M Bellamy
2. Bourne End Flower Arranging Society	Ms E Payne
3. Bourne End Junior Sports Club	Mrs E Hutton
4. Bourne End Twinning Association	Mr M Hill
5. Bourne End Women's Institute	Mrs M Hurley
6. Bucks Family History Society	Mr D Foster
7. Chess Congress	Mr A Smith
8. Chiltern & Castle Townswomen's Guild	Mrs P Semon
9. Cores End United Reformed Church	Tba
10. Future of our Village	Ms S Wagner

11.	Headway South Bucks	Ms J Clarke
12.	Marlow & District Railway Society	Mr P Robins
13.	Marlow-Maidenhead Passenger Assoc Marsh	Mr J
14.	Princes Centre Bourne End	Mr D Whittaker
15.	Probus	Mr R Gould
16.	RNLI South Bucks and Thames Start	Ms R
17.	Rotary Club of Cookham Bridge Judge	Mr M
18.	St Marks Church	Mr B Thomas
19.	St Nicholas Church	Tba
20.	Upper Thames Sailing Club	Mr R Wort
21.	Wooburn Park Lawn Tennis Club Algar	Mr D
22.	Wye Valley Volunteers Bureau Donlon	Mr M

### **Individual Council Members**

The following offered their services and were duly elected: Tracy Greenfield, Clive Bourne, Paul Hurley, Barrie Penfold and Kath Acres

Proposed by David Whittaker and Seconded by Bob King  
All voted in favour.

### **10. Appointment of Independent Examiner for 2023**

Sterling Grove Accountants Limited

Proposed by Trevor Quantrill and Seconded by Clive Bourne.  
All voted in favour

### **11. Proposal to convert from unincorporated charity to a charitable incorporated organisation.**

Diane gave a brief summary of the advantages and disadvantages of incorporation, a fuller explanation could be found In the AGM pack. The change would allow the Association to operate as a limited company rather than as individuals. The process would require a solicitor to help with this change, with a cost of approximately £3,000.

Proposed by Diane Hall and Seconded by John Marsh.

The association would still report to the Charity Commission, one change would mean reducing the number of Trustees, which would be discussed in full at a later date. The Constitution would also have to be re-written, which is a huge undertaking and something Diane has started to do. David Whittaker wanted to put on record a huge thank you to Diane for all the work that goes into putting this together.

### **12. Any Other Business**

None.

There being no further business, everyone was thanked for attending; the meeting closed at 8.15pm.